



**IPSWICH**  
BOROUGH COUNCIL

**Ipswich Borough Council**  
**Job Description: M47**

**Loader Waste Services**

**Main Purpose of Job**

To carry out various types of domestic, trade and recycling refuse collection.

**Main Duties**

1. To safely load wheeled bins and items of bulk refuse and to carry out assisted collections as per round information, ensuring all assisted properties are left safe and secure.
2. To complete the relevant refuse round each day, either on a 'zonal task and finish' basis or contracted hours, meeting the required quality standards.
3. To prepare and submit to supervisor time sheets and other paperwork including, accident forms, holiday request forms etc. In a clear, legible and accurate manner.
4. To deal with enquiries from members of the public in relation to waste collection activities including dealing with contaminated bins or bins not out.
5. To work in accordance with management instructions, being responsible for own safety and not endangering that of colleagues, and the general public.
6. To ensure that the duties undertaken with the post holders area of responsibility are carried out in accordance with the Council's policies under the Health and Safety at Work Act 1974. To report all accidents or incidents and any other potential dangers immediately; completing all necessary paperwork including near miss forms.
7. Ensure that a positive image of the Council is projected when dealing with enquiries and working in the public domain

Such variations as may be required from time to time without changing the general character of the duties shown above or the level of responsibility entailed.



Ipswich Borough Council  
Person Specification

**IPSWICH**  
BOROUGH COUNCIL

**REFUSE LOADER**

<b>ATTRIBUTES</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESMENT</b>
<b>Work related experience / job related skills</b>	QCF level 2 in sustainable recycling activities or experience in a related field		Application form / Interview / Practical Assessment
<b>Specialist knowledge</b>		Relevant Health and Safety Knowledge (e.g. protective clothing, manual handling etc)	Application form / Interview / Practical Assessment
<b>Job Related Skills</b>	Ability to record accurate information (e.g. timesheets)  Ability to meet deadlines	Ability to read and follow maps	Application form / Interview
<b>Personal skills</b>	Ability to work as a team member		Application form / Interview / Practical Assessment
<b>Specialist working conditions</b>	Ability to carry out work that involves considerable bending, lifting and walking  Ability to work outside (in all weathers)  Ability to work early hours (0600)		Application form / Interview / Practical Assessment